

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
October 20, 2009

Chairman Gerald Cox called the meeting to order at 7:29 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Gerald Cox, David Ross, Eric Todd, Candace Miller, John S. Carnes, Jr., Cynthia King, Mark Wood, Andy Lambert, Nelson Eustice, John Reynolds, Jr., Norman Brown, and Marcella Peyre-Ferry.

PUBLIC HEARING

Mr. Cox recessed the regular meeting at 7:30 p.m. for a Conditional Use Hearing. The regular meeting was reconvened at 8:42 p.m.

COMMITTEE REPORTS – Committee reports available from the Secretary.

APPROVAL OF MEETING MINUTES

Board of Supervisors Meeting Minutes of September 15, 2009 – Mr. Ross moved to approve the minutes from the Board of Supervisors meeting of September 15, 2009. Mr. Todd seconded the motion. Motion carried unanimously.

EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS

The Board met on Tuesday, October 13, 2009 to set the agenda for the regular meeting and discuss the 2010 budget.

ANNOUNCEMENTS

In September, the Board appointed a UCC Appeals Board and Alternates. At that time, the terms were not available. The Secretary confirmed the terms with the other municipalities; they are available upon request.

On September 22, the Board hired Ms. Sara Stava to fill the part-time file clerk position.

AGENDA COMMENTS

Mr. Brown discussed the possibility of a speed study for Christine Road. He said that He spoke with Representative Houghton's office about it. Mr. Cox said that they Township would have to bear the cost of the study which could be costly. He added that Oxford Borough had agreed to let the Township use their speed sign. Mr. Brown voiced his concern about the traffic flow on Christine Road and the impacts of the proposed traffic signal.

OLD BUSINESS

No old business was brought before the Board.

NEW BUSINESS

DocStar Service Support Contract – Mr. Todd moved to enter into the 2010 DocStar service support contract with ImageNet at a cost of \$1063 beginning January 1 and ending December 31, 2010. Mr. Ross seconded the motion. Motion carried unanimously.

Sacks Extension Request – Mr. Todd moved to grant a 30-day extension to Benjamin and Carolyn Sacks for cleaning up their property at 20 N. Quarry Road. Mr. Ross seconded the motion. Motion carried unanimously. Mr. Ross noted that this extension request was consistent with the agreement and that the Codes Enforcement Officer has indicated that Mr. and Mrs. Sacks are making good progress in their clean-up efforts.

Chester County Association of Township Officials Fall Convention – Mr. Ross moved to authorize Eric Todd to attend the CCATO Fall Convention on November 5 as the Township's voting delegate, and pay any registration fees and allowable expenses incurred by Mr. Todd. Mr. Cox seconded the motion. Motion carried unanimously.

Medical Insurance Benefit – The Secretary briefed the Board on the survey results regarding medical insurance coverage provided by other municipalities. Based on those results, she recommended that the Board keep the current coverage with Keystone Health Plan East, switching to the C2-F3-O2 option which increases the prescription co-pay for employees but reduces the increase in the premium from 13.9% to 5.9%. She noted that even with the increase, the amount budget for health insurance this year would not have to increase in 2010. Mr. Ross moved to continue offering full-time employees medical insurance through Keystone Health Plan East. Mr. Todd seconded the motion. Motion carried unanimously.

Life Insurance Benefit – Mr. Todd moved to authorize the Secretary to complete the paperwork for the \$10,000 life insurance policy for full-time employees with Eastern Life and Health. Mr. Ross seconded the motion. Motion carried unanimously. The Secretary noted that the new life insurance premium was considerably less than the policy purchased through Reliance Standard. The policy is effective December 1, 2009 to November 30, 2010.

Tires for F550 – Discussion took place regarding new tires for the F550. The Road Master requested estimates and the lowest price per tire was \$175 each plus \$15 per tire for mounting and balancing. Mr. Cox said that he would take care of the purchase order.

Tree next to Shop – The Board discussed the large tree next to the shop. It is dying from the top down and branches are falling out of the tree. The Road Master has asked to have the tree cut down or for the Board to allow him to take it down. The Board asked that the Road Master get 3 estimates to have the tree removed.

Rettew Letter – Mr. Ross moved to forward the Rettew letter to the Planning Commission and request that they provide comments to the Board before the November 17 meeting, and to forward the letter to Gilmore requesting that they advise the Board on the consistency of the information contained in Rettew letter and Township's needs analysis. Mr. Todd seconded the motion. Motion carried unanimously.

FINANCIAL REPORTS

Mr. Ross moved to accept the Treasurer's Report for the period ending September 30, 2009 subject to audit. Mr. Todd seconded the motion. Motion carried unanimously.

Mr. Ross moved to accept the Bills List for the period September 16 to October 20, 2009, subject to audit. Mr. Todd seconded the motion. Mr. Ross and Mr. Todd voted in favor of the motion. Mr. Cox stated that he was in favor of paying all of the bills except for the line painting bill. Motion carried. Mr. Cox added that he would not sign the check for the line painters because he thought they did a poor job painting the lines on the roads.

Mr. Ross moved to accept the Reconciliation Report for the period ending September 25, 2009, subject to audit. Mr. Todd seconded the motion. Motion carried unanimously.

PUBLIC COMMENT

Mr. Carnes discussed his concerns and recommendations on the Resolution for the TND/TDRs. A memo was submitted to the Board with a copy to Ms. Tara Tracy of the Brandywine Conservancy.

Mr. Carnes also reported that Lot 6 on Francis Way sold at a recent Sheriff sale. He is trying to find out the status of the lien.

Mr. Ross reminded attendees that the Zoning Ordinance Task Force meets on the second Monday of each month and on the first Tuesday of each month after the Planning Commission meeting, if time allows. The revision process should be completed in the early part of next year.

Mr. Cox informed the Board that the OASA would like to be part of the Subdivision/Land Development Process especially if there is a community system involved. Mr. Ross moved that any community sewer system installed would have to meet the specifications of the Oxford Area Sewer Authority so that they would be prepared to take over the system if there was a problem. Mr. Cox seconded the motion. Motion carried unanimously.

Mr. Ross announced that the Verizon franchise agreement negotiations were on hold at the request of Verizon.

ADJOURNMENT

Mr. Cox moved to adjourn the meeting at 9:35 p.m. Mr. Todd seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer