

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, September 8, 2020

NOTE: Due to the COVID-19 pandemic, and the order of Governor Wolf to avoid large gatherings, arrangements were made for individuals who did not want to attend the meeting in person to attend remotely via Zoom. Information to join the meeting online was posted on the outdoor bulletin board at the municipal building and via fliers on the office door; the invitation was also available on the website.

Chair Tiffany Bell called the meeting to order at 7:01 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell, William Winand, Candace Miller, and Charice Russell attended in person; John Reynolds, Jr., David Ross, Mike Shiring and Diane Smith attended online via Zoom.

AGENDA COMMENTS

Mrs. Miller added the Stoneyfield Land Development Agreement and Financial Agreement to New Business.

COMMITTEE REPORTS

Mrs. Bell announced that committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the August 25, 2020 Supervisors Meeting: Mrs. Bell moved to approve the minutes from the August 25, 2020 Supervisors meeting. Mr. Winand seconded the motion. Motion carried.

EXECUTIVE SESSIONS

No executive sessions were held since the last meeting.

OLD BUSINESS

Resolution 14-2020, Requesting a Multimodal Transportation Fund (MTF) Program Grant for Safety Improvements at the Intersection of Christine Road (SR 272) and Baltimore Pike (SR 3026): Mrs. Bell announced that the Township received a letter of support from Lower Oxford Township and Oxford Borough. She is waiting for letters from East Nottingham, Elk, and Upper Oxford Townships. She is working with Econ Partners on scheduling a meeting with property owners to discuss the right-of-way. The deadline for submitting the grant has been postponed to November 6, so we have time to pull everything together. Mrs. Bell moved to adopt resolution 14-2020, requesting a Multimodal Transportation Fund (MTF) Program Grant for Safety Improvements at the Intersection of Christine Road (SR 272) and Baltimore Pike (SR 3026), and to authorize the Secretary to make the credit card payment of \$100 for the application fee. Mr. Winand seconded the motion. Motion carried.

Billboard Ordinance: There was discussion on whether the Supervisors want to proceed with amending the billboard ordinance or if wording about the “nits” or brightness of the LEDs should be added. Mrs. Bell acknowledge the time and effort Mr. Ross put into developing suggestions for amending the ordinance. Mrs. Bell thought it might be a good idea to have the new Zoning Officer

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, September 8, 2020

review the ordinance and give her suggestion or opinion. Mrs. Miller said she would talk to Mrs. Dugan and ask her to review the ordinance. Mr. Ross thanked the Supervisors for providing guidance to the Planning Commission. Mrs. Miller noted that the discussion had been going on for several years; Mr. Ross confirmed that the subject began discussion in September 2018.

NEW BUSINESS

Stoneyfield Waiver Request: Mr. Winand said that Bob Mills and Diane Smith, owners of Stoneyfield Estates, are seeking a waiver to eliminate the geotextile fabric on the bottom of the three (3) infiltration beds located on the property, as required per the Stormwater Management Ordinance, Section 306.S4. Per the Planning Commission meeting, the Township Engineer, Pete Eisenbrown, had no objections and Planning Commission member Bob Rohrer also agreed that eliminating the bottom piece of fabric made sense. Further, the Engineer from the CCCD also supported the waiver, as did the Planning Commission. Mr. Shiring said the final agreements are almost ready, as is the letter of credit. He reiterated what Mr. Winand said and asked the Supervisors to consider the waiver and to consider conditionally approving the letter of credit, land development agreement, and financial security agreement. Mrs. Miller confirmed that the Solicitor was working with Mr. Shiring on the agreements and she was comfortable with the Supervisors conditionally approving the agreements since they were so close to being completed. Mr. Winand moved to grant the waiver for section 306.S4, eliminating the geotextile fabric on the bottom of the three (3) beds, at the Stoneyfield/Martin's Community Project. Mrs. Miller seconded the motion. Mr. Winand and Mrs. Miller voted in favor of the motion. Mrs. Bell recused herself because she owns property adjacent to the development. Motion carried.

Mrs. Miller moved to conditionally approve the letter of credit, land development agreement, and financial security agreement, pending approval by the Township Solicitor. Mr. Winand seconded the motion. Mrs. Miller and Mr. Winand voted in favor of the motion. Mrs. Bell recused herself because she owns property adjacent to the development. Motion carried.

Resolution 15-2020 Fee Schedule Amendment: Mrs. Miller noted that there was an addition to the fee schedule to break out roof-top solar panels as a separate, upfront fee. She said that solar companies were submitting plans and not paying for the permit. Mr. Moran wants them to pay upfront to avoid having to get the money after the work is done. Fees were also added for sewage pump out violations. Mrs. Bell moved to adopt the amended fee schedule to include roof mount solar installation fees and septage pump-out fees, effective immediately. Mr. Winand seconded the motion. Motion carried.

Streetlight at Cemetery Road: There was discussion about the streetlight at Cemetery Road and Route 272. The light is malfunctioning and flickering all night. Mrs. Miller will contact Stouch Lighting to see if it can be repaired or replaced.

FINANCIAL REPORTS

Bank Statements: Mr. Winand moved to open the bank statements for the period ending August 31, 2020 and give them to the Secretary for reconciliation. Mrs. Bell seconded the motion. Motion carried.

General Fund Bills List: Mrs. Bell moved to approve the bills list for the period August 26 to September 8, 2020, subject to audit. Mr. Winand seconded the motion. Motion carried.

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, September 8, 2020

Liquid Fuels Fund Bills List: Mrs. Miller moved to approve the liquid fuels fund bills list for the period August 26 to September 8, 2020, subject to audit. Mr. Winand seconded the motion. Motion carried.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

Mr. Reynolds announced that Governor Wolf extended the emergency disaster for Pennsylvania another 90-days. He also said there was a fire/EMS plan review meeting on September 9 at 7:00 p.m. He recommended someone from the township attend.

ADJOURNMENT

Mrs. Bell moved to adjourn the meeting at 7:57 p.m. Mr. Winand seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer