

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
August 16, 2011

Chairman Eric Todd called the meeting to order at 7:30 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Eric Todd, Gerald Cox, Candace Miller, Chief McIvor, Cynthia King, Norman Marsh, David Ross, Debbie McDowell, Matthew Krause, John Vail, and Carolyn Sacks.

COMMITTEE REPORTS

Mr. Todd announced that the committee reports are available from the Secretary.

APPROVAL OF MEETING MINUTES

Board of Supervisors Meeting Minutes of July 19, 2011 – Mr. Todd moved to approve the minutes from the Board of Supervisors meeting of July 19, 2011 with a correction to the date in the motion approving the June minutes. Mr. Cox seconded the motion. Motion carried.

EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS

An executive session was held on July 20 at 8:30 a.m. with the Building Codes Official and third-party building inspector.

AGENDA COMMENTS

Ms. McDowell requested to comment on the Beltran Land Development Plan. She is an adjacent property owner.

Mr. Krause would like to comment on the Zoning Hearing Board's decision for Mason-Dixon Auto Recycling.

OLD BUSINESS

McMichael Subdivision Letter of Extension – Mr. Todd moved to accept the letter of extension for the McMichael Subdivision, extending the review period to September 30, 2011. Mr. Cox seconded the motion. Motion carried.

PSATS 457 Retirement Plan – Mrs. Miller announced that there was no new information presented during the Webinar. The participating employee would pay the management fees for their fund and the township would pay an annual fee for employees to participate. The Board made no decision regarding participation.

Street Light at Cemetery Road – The street light located at Route 272 and Cemetery Road was vandalized and needs to be replaced. Stouch Lighting provided an estimate to replace the light. Mr. Cox moved to have Stouch Lighting replace the light with the SLRW-12E light. Mr. Todd seconded the motion. Motion carried.

NEW BUSINESS

Fuel Tank – Mr. Cox reported that he requested quotes for 500 gallon and 1000 gallon diesel tanks. The 500 gallon tank with “all the bells and whistles” was \$300. There was discussion regarding growth of the township and installing a fuel tank that would serve the township’s needs well into the future. Mr. Marsh, Road Master, said the 500 gallon tank by itself would not be enough. Mr. Todd moved to put out for bid a request for proposal to install either a 500 gallon with a 300 gallon tank or a 1000 gallon tank to meet DEP and Labor & Industry requirements. Mr. Cox seconded the motion. Motion carried.

Credit Account at Squire’s Pantry – Mr. Todd moved to open a credit account at Squire’s Pantry for refueling. Mr. Cox seconded the motion. Motion carried.

Appointment to UFC Truck Committee – Mr. Todd moved to appoint Tiffany Bell as the Township’s representative to the Union Fire Company Truck Committee. Mr. Cox seconded the motion. Motion carried.

Beltran Land Development Comments – Ms. McDowell discussed her concerns regarding the Beltran Land Development Plan. The Board advised her to attend the Planning Commission meeting in September since the plan is still being reviewed.

Mason-Dixon Auto and Truck Recycling – Mr. Krause discussed his concerns with the violations of the zoning hearing conditions set by the Zoning Hearing Board for the junk yard. He sent pictures to the Supervisors for documenting some of the violations. Mr. Todd asked Mrs. King to follow-up on this complaint.

FINANCIAL REPORTS

Mr. Todd moved to accept the Treasurer’s Report for the general fund accounts for the period ending July 31, 2011 subject to audit. Mr. Cox seconded the motion. Motion carried.

Mr. Todd moved to accept the Treasurer’s Report for the Liquid Fuels accounts for the period ending July 31, 2011 subject to audit. Mr. Cox seconded the motion. Motion carried.

Mr. Todd moved to approve the General Fund Bills List for the period July 20 to August 16, 2011, subject to audit. Mr. Cox seconded the motion. Motion carried.

Mr. Todd moved to approve the Liquid Fuels Bills List for the period July 20 to August 16, 2011, subject to audit. Mr. Cox seconded the motion. Motion carried.

Mr. Todd moved to accept the Reconciliation Report for the general fund at 1NBank for the period ending July 31, 2011, subject to audit. Mr. Cox seconded the motion. Motion carried.

Mr. Todd moved to accept the Reconciliation Report for the general fund at Meridian Bank for the period ending July 31, 2011, subject to audit. Mr. Cox seconded the motion. Motion carried.

PUBLIC COMMENT

Mr. Cox reported that John Carnes would be submitting a memo to the Board regarding two pending lawsuits. There was discussion about how to properly file lawsuits so the township can collect fees or fines.

ADJOURNMENT

Mr. Cox moved to adjourn the meeting at 8:18 p.m. Mr. Todd seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer