

WEST NOTTINGHAM TOWNSHIP
Board of Supervisors Meeting Minutes
Tuesday, August 11, 2020

NOTE: Due to the COVID-19 pandemic, and the order of Governor Wolf to avoid large gatherings, arrangements were made for individuals who did not want to attend the meeting in person to attend remotely via Zoom. Information to join the meeting online was posted on the outdoor bulletin board at the municipal building and via fliers on the office door; the invitation was also available on the website.

Vice Chair William Winand called the meeting to order at 7:00 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Tiffany Bell (online), William Winand, Candace Miller, Kira Floersheim (online), David Ross, and Don Armstrong.

AGENDA COMMENTS

Mrs. Miller added Houser Outdoor Events Permit to the agenda under New Business. Mr. Ross offered to report on the July ORPC meeting.

COMMITTEE REPORTS

Committee reports are available upon request.

APPROVAL OF MEETING MINUTES

Minutes from the July 14, 2020 Supervisors Meeting: Mrs. Bell moved to approve the minutes from the July 14, 2020 Supervisors meeting. Mr. Winand seconded the motion. Motion carried.

EXECUTIVE SESSIONS

An executive session was held on July 30 to discuss a personnel matter.

SPECIAL GUEST

Kira Floersheim, Constituent Advocate for Rep. Chrissy Houlahan: Ms. Floersheim attended the meeting on behalf of Representative Chrissy Houlahan and described the services provided and to give a brief update on Representative Houlahan's work in Washington DC and here in PA.

OLD BUSINESS

Forks for Loader: There was discussion about having forks for the loader built. Mrs. Miller said that the Road Master said they would be compatible with any John Deere loader the township might purchase in the future. Mrs. Bell moved to authorize the Road Master to have forks built for the loader. Mrs. Miller seconded the motion. Motion carried.

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NEW BUSINESS

Codes/Zoning Officer: Mrs. Miller explained that a few months ago, Scott Moran informed the Supervisors that he would like to step down from his position as the Codes/Zoning Officer for the township. He recommended Terri Dugan, who has done Codes and Zoning work for West Fallowfield and Lower Oxford Township. Mrs. Miller moved to hire Terri Dugan as the Codes/Zoning Officer effective August 12, 2020, set her wage to \$22.25 per hour, and start a 90-day probationary period, after which an evaluation will take place. Mrs. Bell seconded the motion. Motion carried.

ArchiveSocial: Mrs. Miller explained that she had been contacted by a company that archives social media sites for local, state, and federal governments who must comply with right-to-know laws. The cost for the service is about \$200 a month. She said that because we don't use the Facebook page for meetings or hearings, it's not critical to do this right now. Mrs. Bell suggested that Mrs. Miller look into other companies that provide the same service to see if they are comparable.

Houser Outdoor Amusement Application: Mr. Winand moved to approve the Houser Outdoor Amusement Permit Application for a car show to benefit the Eli Seth Matthews Leukemia Foundation on August 15 pending the certificate of insurance. Mrs. Bell seconded the motion. Motion carried.

Oxford Region Planning Commission (ORPC): Mr. Ross reported on two discussions during the meeting. The first was about historical resources in the municipalities. Only Lower Oxford Township came in with information. Mr. Ross suggested circulating what Lower Oxford did to the other municipalities and see what they had to say. Mrs. Bell said the information had been forwarded to Ryan Rohrer who forwarded it Angie Lobb. The second discussion dealt with a southern Chester County circuit trail and a meeting that was held to discuss it. Mr. Ross reported that they shared the results of the meeting and how they create the trails, which are typically abandoned rail lines. However, Penn Railroad does not intend to abandon their railway. They are now considering using the Route 1 By-pass right of way that would go from Chadds Ford to the Maryland state line. However, there are a lot of sites that route 1 would bypass like the covered bridge on Forge Road or the OARA park. Mr. Ross said this project is a long way away.

Stranded Hikers in Goat Hill: Mrs. Miller said that she spoke with one of the Police Officers and he reported that two hikers were stranded in the Goat Hill Barrens. One hiker was able to call 911 and WNT PD was dispatched as was UFC Rescue. Mr. Ross said there was an all-terrain vehicle stored at the shed and perhaps there could be something worked out to allow access in the event of an emergency. Mrs. Bell suggested having our officers look into becoming certified. Mr. Ross said if there is a written report it could be sent to Steve Wackert, the Director of the William Penn Forest, and we can make a case to allow access to our local police.

Caps or Hats for Police Personnel: Mrs. Bell said that Chief McFadden requested to order hats or caps for Police personnel at a cost of about \$30. Mrs. Miller suggested having a purchase order submitted for the purchase. She also offered to let Chief McFadden know.

FINANCIAL REPORTS

Bank Statements: Mr. Winand moved to open the bank statements for the period ending July 31, 2020 and give them to the Secretary for reconciliation. Mrs. Bell seconded the motion. Motion carried.

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General Fund Bills List: Mrs. Bell moved to approve the bills list for the period July 15 to August 11, 2020, subject to audit. Mr. Winand seconded the motion. Motion carried.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

Mr. Armstrong wanted to know if new ordinances that are adopted to change an existing ordinance are written so they supersede the old ordinances. Mrs. Miller said that ordinances are written by the Township solicitor and written to supersede ordinances that are being changed.

Mr. Armstrong said he thought the township should push for in-person voting.

Mr. Ross asked about Beltran Mushroom project and the required screening on Fremont Road at the bottom of the hill. Mrs. Miller said there is some work going on at the site and she would ask the Township Engineer to look into it the next time they are on site.

ADJOURNMENT

Mr. Winand moved to adjourn the meeting at 8:18 p.m. Mrs. Bell seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer