

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisor's Meeting Minutes**  
**July 20, 2010**

Chairman Eric Todd called the meeting to order at 7:30 p.m. The pledge of allegiance was followed by a moment of silence.

**The following were in attendance:** Eric Todd, Patricia Vail, Gerald Cox, Candace Miller, Cynthia King, Chief McIvor, Frank Lobb, Carolyn Sacks, Jennifer King, Susan King, Jeff King, Fred McMichael, Jr., Andrew Stoltzfus, David Ross, LT. Tracy Brown, Trooper Martin Wiley, and Dorothy Hays.

**COMMITTEE REPORTS**

Mr. Todd announced that the committee reports are available from the Secretary.

**APPROVAL OF MEETING MINUTES**

**Conditional Use Hearing Minutes of June 15, 2010** – Mrs. Vail moved to approve the minutes from the Conditional Use Hearing held on June 15, 2010. Mr. Cox seconded the motion. Motion carried unanimously.

**Board of Supervisors Meeting Minutes of June 15, 2010** – Mr. Cox moved to approve the minutes from the Board of Supervisors meeting of June 15, 2010. Mr. Todd seconded the motion. Motion carried unanimously.

**Workshop Minutes of July 13, 2010** – Mr. Cox moved to approve the minutes from the Workshop held on July 13, 2010. Mrs. Vail seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS**

The Board participated in the Peach Bottom Emergency Drill held on June 22, 2010.

An executive session will be held after the meeting to discuss a personnel matter.

**ANNOUNCEMENTS**

**Ewing Drive Paving Project** – The equipment rental bid for the Ewing Drive project was awarded to Warihay Enterprises at the July 13, 2010 workshop.

**Act 537 Update** – Mr. Lobb gave the Board an update on the status of the Act 537 regional plan. He expressed concern about the review schedule and thought that the plan that was put out for review was incomplete and inconsistent in its parts. Mr. Lobb said that he felt that the Sewer Authority should pull the document, make the corrections, and resubmit it for public comment. He told the Board that West Nottingham Township should not accept any blame if the schedule isn't met. The law requires certain things and the requirements are not being met.

## **AGENDA COMMENTS**

**Complaint** – Mr. McMichael requested to discuss an incident that occurred the afternoon of Freedom Fest.

**Grant Opportunity** – Mr. Ross requested to discuss a grant opportunity.

## **OLD BUSINESS**

**Resolution No. 9-2010** – Mr. Cox moved to adopt Resolution No. 9-2010 approving the conditional use application of David S. Stoltsfoos on behalf of the Freemont View Amish Parochial School Foundation. Mrs. Vail seconded the motion. Motion carried unanimously.

**McMichael 6-lot Subdivision** – Mr. Cox moved to accept the extension letter for the McMichael 6-lot Subdivision extending the review period through August 20, 2010. Mr. Todd seconded the motion. Mrs. Vail recused herself citing that she worked for Mr. McMichael. Motion carried.

**Hughes Subdivision** – Mrs. Vail moved to accept the extension letter for the Hughes Subdivision extending the review period through September 30, 2010. Mr. Cox seconded the motion. Motion carried unanimously.

**Act 537 Regional Plan** – Mrs. Vail moved to formally accept the Act 537 plan and to request the Planning Commission review and comment on it before August 20, 2010. Mr. Cox seconded the motion. Motion carried unanimously.

## **NEW BUSINESS**

**LT. Tracy Brown, State Police** – LT. Brown, the new Station Commander at the Avondale Barracks, introduced himself and discussed his desire to create a partnership with the local municipalities. Troopers have been instructed to take a more community approach and to work with local law enforcement. He made the following recommendations to residents to deter crime: Lock your vehicle at all times even in your own driveway; shred personal information to deter identity theft; check your credit report regularly; and be careful when navigating the internet.

**Direct Deposit for EIT and LST payments** – Mr. Todd moved to authorize the Secretary/Treasurer to submit the paperwork to Berkheimer for the direct deposit of Earned Income and Local Services Tax payments. Mrs. Vail seconded the motion. Motion carried unanimously.

**Refund** – Mr. Todd moved to authorize the Secretary/Treasurer to refund James Casella \$95 for a permit application that was withdrawn. Mr. Cox seconded the motion. Mrs. Vail recused herself citing that Mr. Casella is her son. Motion carried.

**Complaint** – Mr. McMichael made a complaint to the Board regarding an alleged incident that took place on July 3, 2010 between him and Chief McIvor. After discussing what happened and looking at pictures of the display, it was determined that the sale of products in the R-2 district would require a variance from the Zoning Board.

**Township Seal** – Mr. Cox moved to approve the design of the West Nottingham Township Seal. Mr. Todd seconded the motion. Motion carried unanimously. Mr. Todd moved to authorize Mr. Cox to pursue putting the seal on the Township’s vehicles. Mrs. Vail seconded the motion. Motion carried unanimously.

**PA Community Transportation Initiative Grants** – Mr. Ross discussed the PCTI grant and reviewed the application that was made by the Board of Supervisors in November 2008. He volunteered to put something together similar to what was submitted in 2008 for the Village area. The Board would have to approve the application at the August meeting. The Board agreed to have Mr. Ross look into the PCTI grant application and to work with the Planning Commission and the Brandywine Conservancy to come up with ideas.

**Vacuum** – Mrs. Vail reported that the Township needs a new vacuum cleaner. She asked the Secretary to find out what type of vacuum would be appropriate for the type of carpet that is in the conference room.

### **FINANCIAL REPORTS**

Mr. Todd moved to accept the Treasurer’s Report for the period ending June 30, 2010 subject to audit. Mrs. Vail seconded the motion. Motion carried unanimously.

Mr. Todd moved to accept the Bills List for the period June 16 to July 20, 2010, subject to audit. Mr. Cox seconded the motion. Motion carried unanimously.

Mr. Todd moved to accept the Reconciliation Report for the period ending June 30, 2010, subject to audit. Mrs. Vail seconded the motion. Motion carried unanimously.

### **PUBLIC COMMENT**

There was no public comment

### **ADJOURNMENT**

Mr. Todd moved to adjourn the meeting at 8:26 p.m. Mrs. Vail seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer