

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisor's Meeting Minutes**  
**June 21, 2011**

Chairman Eric Todd called the meeting to order at 7:35 p.m. The pledge of allegiance was followed by a moment of silence.

**The following were in attendance:** Eric Todd, Gerald Cox, Tiffany Bell, Candace Miller, Chief McIvor, John Reynolds, David Ross, Susan King, Jennifer King, Jeff King, Dan Siegfried, John Vail, and Carolyn Sacks.

**COMMITTEE REPORTS**

Mr. Todd announced that the committee reports are available from the Secretary.

**APPROVAL OF MEETING MINUTES**

**Board of Supervisors Meeting Minutes of May 17, 2011** – Mr. Todd moved to approve the minutes from the Board of Supervisors meeting of May 17, 2011. Mrs. Bell seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS** – There were no executive sessions held.

**AGENDA COMMENTS**

Mr. Ross requested to speak to the Fulton Bank Loan and the Oxford Regional Comprehensive Plan.

Mr. Siegfried wanted to get information on the Historical Marker and discuss a tractor trailer that is parking along the side of the road and possibly compromising the edge of the road.

**OLD BUSINESS**

**Fulton Bank Loan Guarantee** – Mr. Cox moved to remove the item from the current agenda. Mr. Todd seconded the motion. Motion carried unanimously. Mr. Todd moved to authorize the Secretary to advertise an ordinance for the Fulton Bank guarantee. Mrs. Bell seconded the motion. Discussion: Mr. Ross wanted to know what would happen if the OASA doesn't fund the reserve. Mr. Todd said that they have to have it for the USDA loan. Mr. Ross said that the September 16, 2010 letter doesn't appear to be an approval letter. Mr. Ross and Mr. Todd agreed that the loan is not approved until all conditions set by the USDA are met. Mr. Ross suggested that the township request an operating budget, rate analysis, and rate structure from the OASA. Mr. Todd said that it will be required by the USDA for the loan. Mr. Ross said that adopting a resolution bypasses the Local Uniform Debt Act. Mr. Todd said that the requirements of the debt act will be met because the Board will consider an ordinance for the loan guarantee. Mr. Todd called for a vote. Motion carried unanimously.

**PennDOT Agility Agreement** – Mr. Todd moved to enter into the PennDOT Agility Agreement. Mr. Cox seconded the motion. Motion carried unanimously.

**Reid Add-on Plan** – Mr. Todd moved to accept the letter of extension for the Reid Add-on Plan review period until September 1, 2011. Mrs. Bell seconded the motion. Motion carried unanimously.

**Growing Greener Resolution** – Mr. Todd moved not to pass the Growing Greener Resolution. Mr. Cox seconded the motion. Motion carried unanimously.

## **NEW BUSINESS**

**Parking Issue** – Mr. Siegfried expressed his concerns about the tractor trailer that is parking on the road. He has complained to the Police Chief and wanted to know if there were any local ordinances that would help resolve the issue. The Secretary will check with the Codes Enforcement Officer.

**Historical Marker** – Mr. Siegfried wanted to know about the Historical marker for Rachel Parker. Mr. Cox gave him a brief summary of the Historical Commissions efforts to document the kidnapping of Rachel Parker.

**Summer Newsletter** – Mr. Todd moved to approve the summer newsletter. Mrs. Bell seconded the motion. Motion carried unanimously.

**Food for Freedom Fest** – Mr. Todd moved to authorize the Treasurer to give a check to Chief McIvor in the amount of \$700 to purchase food for Freedom Fest and to authorize her to submit the receipts to Herr Foods for reimbursement. Mrs. Bell seconded the motion. Discussion: Mr. Cox wanted to know how many people are fed. Chief McIvor said that there are 60-70 people who help out and are fed during the event. Mr. Cox thought that \$10 per person was a lot. Mr. Todd noted that Herr's reimburses the township for the food and drinks. Mr. Todd called for a vote. Motion carried unanimously.

**FEMA Risk MAP Project meetings and questionnaire** – Mr. Todd moved to authorize the Township Engineer to attend the meetings and answer the questionnaire on behalf of the township. Mr. Cox seconded the motion. Motion carried unanimously. Mr. Ross wanted to know if the flood maps had been corrected after the township paid to have an engineering study done in 2006. He said that the OASA maps showed the old data. The Secretary explained that the changes have been made and can be accessed by visiting the FEMA website.

**PSATS 457 Retirement Plan** – The Secretary will attend the webinar on July 14 and report back to the Board at the next regular meeting.

**Resolution 5-2011** – Mrs. Bell moved to adopt Resolution 5-2011 dissolving the Township's Capital Account and putting those funds into the money market account established at Meridian Bank. Mr. Todd seconded the motion. Motion carried unanimously.

**ARLE Grant Opportunity** – Mr. Cox moved to apply for an ARLE grant to fund a battery back-up system for the traffic signal and to upgrade the signals on Route 272 to incorporate left turn lights. Mr. Todd seconded the motion. Motion carried unanimously.

**Leonard Zoning Variance Request** – Mr. Todd moved to authorize Gerald Cox to testify at the Zoning Board Hearing for the Leonard Zoning Variance that the Board does not have a problem with the applicant's request. Mrs. Bell seconded the motion. Motion carried unanimously.

**Union Fire Company CAD Stream Change Request** – Mr. Todd moved to have the Secretary send a letter to the Union Fire Company stating that the changes to stream is acceptable and future changes that better serve the residents can be made as required. Mrs. Bell seconded the motion. Motion carried unanimously.

**Oxford Regional Comprehensive Plan Committee** – Mr. Ross discussed a proposed intergovernmental agreement that was presented to the member municipalities of the Oxford Regional Comprehensive Plan Committee. He explained that there is not a requirement to sign the agreement which would require future projects to be submitted to a regional planning commission. If the township joins, then we would don't need to make provisions for all zoning areas provided that those specific zones are provided for in another area in the regional zoning. The Chester County Planning Commission is circulating a plan which includes a joint public information meeting in October and a public hearing in December.

**Limerick Sirens** – Mrs. Bell asked Mr. Reynolds to discuss the Limerick Sirens which may be available to municipalities. Mr. Reynolds said that the sirens would be another means of notifying residents of an emergency situation or potentially serious weather. The sirens would be free but the township would have to pay for the installation. Mrs. Bell moved to authorize Mr. Reynolds to look into getting the sirens and, if there are two available, see if he can get them. Mr. Todd seconded the motion. Mr. Todd and Mrs. Bell voted in favor of the motion. Mr. Cox voted against it. Motion carried. Mr. Ross said that the Nottingham Presbyterian Church has siren and notification capability and perhaps they can be linked for broader notification.

## **FINANCIAL REPORTS**

Mr. Todd moved to accept the Treasurer’s Report for the period ending May 31, 2011 subject to audit. Mrs. Bell seconded the motion. Discussion: Mr. Cox wanted to know what happened to the money that was in the savings account. Mrs. Miller explained that the township was in the process of changing banks and moving accounts. There is at least \$80,000 in township savings accounts. Mr. Cox began asking about the small dump truck loan. Mr. Todd said that the questions asked didn’t have anything to do with the motion that was made. He said that if Mr. Cox had any other questions relative to the Treasurer’s Report, then he could ask them. Mr. Todd called for a vote. Mr. Todd and Mrs. Bell voted in favor of the motion. Mr. Cox voted against it. Motion carried.

Mr. Todd moved to approve the Bills List for the period May 18 to June 21, 2011, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

Mr. Todd moved to accept the Reconciliation Report for the general fund at 1NBank for the period ending May 31, 2011, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

Mr. Todd moved to accept the Reconciliation Report for the general fund at Meridian Bank for the period ending May 31, 2011, subject to audit. Mrs. Bell seconded the motion. Motion carried unanimously.

## **PUBLIC COMMENT**

Mr. Reynolds said that Freedom Fest is good to go. He is waiting for the Codes Enforcement Officer to issue the permit. He had to change the evacuation route due to the bridge construction on Lees Bridge Road. He gave a brief summary of the Pine Grove Dam Exercise.

It was reported that the bridge should be open by July 16.

## **ADJOURNMENT**

Mr. Cox moved to adjourn the meeting at 8:37 p.m. Mr. Todd seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer