

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
June 15, 2010

Chairman Eric Todd called the meeting to order at 7:30 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Eric Todd, Patricia Vail, Gerald Cox, Candace Miller, Cynthia King, Dorothy Hays, John Hays, Carolyn Sacks, Ben Sacks, Benuel Stoltzfus, David Stoltzfoos, Sam Stoltzfus, and Isaac Ebersol.

CONDITIONAL USE HEARING

Mr. Todd recessed the regular meeting at 7:31 p.m. to conduct a conditional use hearing for the Board to consider the application of David Stoltzfoos to allow an institutional use on Tax Parcel 68-05-0026 located at the crossroads of Lees Bridge Road and Fremont Road. After granting the conditional use, the Board reconvened the regular meeting at 7:58 p.m.

COMMITTEE REPORTS

Mr. Todd announced that the committee reports are available from the Secretary.

APPROVAL OF MEETING MINUTES

Board of Supervisors Meeting Minutes of May 18, 2010 – Mr. Cox moved to approve the minutes from the Board of Supervisors meeting of May 18, 2010. Mrs. Vail seconded the motion. Motion carried unanimously.

EXECUTIVE SESSIONS

An executive session was held during the current meeting to discuss the Sacks matter with the Codes Enforcement Officer and the Solicitor.

ANNOUNCEMENTS

The public comment period for the Act 537 regional plan began on or around June 14. If it hasn't already, the OASA will publish the public notice for the review period; a formal presentation to the Planning Commission will take place at the July 6 meeting.

The Herr Foods Agricultural Security Area (ASA) application will be sent to the Township and County Planning Commissions, and the ASA Advisory Committee for review and comment.

AGENDA COMMENTS

Police Personnel Matter – Mrs. Vail noted that the probationary period for Officer Todd has elapsed and an evaluation has been completed by Chief McIvor. Mrs. Vail requested to have his pay increase added to "New Business".

OLD BUSINESS

Bids – The Supervisors discussed the bids received for the road projects. After reviewing the bid advertisement, the Solicitor determined that the advertisement was defective because the prevailing wage project was not listed correctly. The two projects should have been advertised separately. Instead of rebidding the materials, Mr. Cox suggested using the COSTARS program. Mr. Todd moved to declare the advertisement defective and to reject all of the bids received. Mr. Cox seconded the motion. Motion carried unanimously. Mr. Todd moved to authorize the Secretary to rebid the Ewing Drive project as prevailing wage, and rebid the Stoney Lane project should it be necessary. Mrs. Vail seconded the motion. Motion carried unanimously.

Sacks property clean-up – Mr. Todd recessed the meeting at 8:17 p.m. to discuss the Sacks matter with the Codes Enforcement Officer and the Solicitor in an Executive Session. The regular meeting was reconvened at 8:36 p.m. Mr. Todd moved that the Sacks' were found to be in compliance by the Codes Enforcement Officer and that the fines imposed at the April meeting should be waived. Mrs. Vail seconded the motion. Motion carried unanimously.

NEW BUSINESS

Newsletter – Mrs. Vail moved to authorize the Secretary to create, print, and mail the summer newsletter. Mr. Cox seconded the motion. Motion carried unanimously.

Township Seal – Mr. Cox presented the design of the Township seal to the Board. If approved, the next step is to obtain a price quote for putting the seals on the trucks. Mr. Todd moved to approve the design as presented. Mrs. Vail seconded the motion. Motion carried unanimously.

Credit Application for Lancaster Tractor and Equipment – Mr. Cox moved to authorize the Secretary to submit a credit application to Lancaster Tractor for the purchase of parts. Mrs. Vail seconded the motion. Motion carried unanimously.

Food for the Peach Bottom Drill – Mrs. Vail moved to authorize the purchase of food for the Peach Bottom Drill. Mr. Todd seconded the motion. Motion carried unanimously. Exelon will reimburse the township at \$9 per person.

Food for Freedom Fest – Mrs. Vail moved to authorize the purchase of food for Freedom Fest, up to \$600. Mr. Cox seconded the motion. Motion carried unanimously.

Police Matters – Mr. Todd announced that Chief McIvor needs to have citations printed. RR Donnelley is the new printer if it requires a credit card purchase that a township credit card be obtained. The Secretary explained that a policy would need to be in place and approved by the auditors. She asked that Chief McIvor give her the information to see if she can make billing arrangements. Mrs. Vail noted that the Officer Todd had completed the probationary period and he has been evaluated by the Chief of Police. Mrs. Vail moved to increase Officer Todd's pay to the patrolman's rate effective the next pay period. Mr. Cox seconded the motion. Mrs. Vail and Mr. Cox voted in favor of the motion. Mr. Todd recused himself citing a conflict of interest since Officer Todd is his son. Motion carried.

Equipment repair – Mr. Cox announced that the cylinder on the grader needs to be repaired. It will cost approximately \$500.

Helen Allport – Mrs. Vail announced that township resident and volunteer, Helen Allport, passed away recently. She was a member of the Historical Commission, and held the position of Treasurer. She was extremely active in our community and will be missed.

FINANCIAL REPORTS

Mrs. Vail moved to accept the Treasurer's Report for the period ending May 31, 2010 subject to audit. Mr. Cox seconded the motion. Motion carried unanimously.

Mr. Todd moved to accept the Bills List for the period May 19 to June 15, 2010, subject to audit. Mrs. Vail seconded the motion. Motion carried unanimously.

Mr. Cox moved to accept the Reconciliation Report for the period ending May 28, 2010, subject to audit. Mrs. Vail seconded the motion. Motion carried unanimously.

PUBLIC COMMENT

Mrs. Hays wanted to know if she had a tractor trailer, could she use it for storage. Mr. Todd advised her to ask the Codes Enforcement Officer.

ADJOURNMENT

Mr. Cox moved to adjourn the meeting at 8:56 p.m. Mrs. Vail seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer