

**WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
April 19, 2011**

Chairman Eric Todd called the meeting to order at 7:30 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Eric Todd, Tiffany Bell, Candace Miller, Cynthia King, John Vail, and Carolyn Sacks.

COMMITTEE REPORTS

Mr. Todd announced that the committee reports are available from the Secretary.

APPROVAL OF MEETING MINUTES

Board of Supervisors Meeting Minutes of March 15, 2011 – Mrs. Bell moved to approve the minutes from the Board of Supervisors meeting of March 15, 2011. Mr. Todd seconded the motion. Motion carried.

Bid Opening Minutes of April 5, 2011 – Mr. Todd moved to approve the minutes from the bid opening held on April 5, 2011. Mrs. Bell seconded the motion. Motion carried.

Workshop Minutes of April 12, 2011 – Mr. Todd moved to approve the minutes from the workshop held on April 12, 2011. Mrs. Bell seconded the motion. Motion carried.

EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS – There were no executive sessions held.

AGENDA COMMENTS

The Secretary/Treasurer presented the Supervisors with information regarding reallocating the pension funds. It will be discussed and a decision will be made at the May workshop.

OLD BUSINESS

Stoney Lane Paving Project Bid Award – Mr. Todd moved to award the equipment bid to Long's Asphalt in the amount of \$14,160 for the paving of the southern end of Stoney Lane. Mrs. Bell seconded the motion. Motion carried. Mr. Todd moved to award the materials bid to Pennsy Supply in the amount of \$123,321. Mrs. Bell seconded the motion. Motion carried. Mr. Todd noted that the estimated total project cost is \$137,481. There is approximately \$120,515 in the Liquid Fuels account; approximately \$17,000 will need to be paid out of the general fund for this project.

Revised McMichael 6-lot Subdivision On-lot Sewage Management Agreement – Mr. Todd moved to execute the revised McMichael 6-lot Subdivision On-lot Sewage Management Agreement with only the changes requested in the letter from Kelly Sweeney of PA-DEP. Mrs. Bell seconded the motion. Motion carried.

McMichael Final Plan Professional Services Escrow Agreement – Mr. Todd moved to enter into Professional Services Escrow Agreement with MCM Family Partnership for the McMichael 6-lot Final Plan pending satisfaction of the outstanding fees for the preliminary plan. Mrs. Bell seconded the motion. Motion carried.

Ordinance 2-2011 – Mr. Todd moved to advertise Ordinance 2-2011 establishing sewer connection and use regulations and to consider it for adoption on May 10, 2011 at the workshop. Mrs. Bell seconded the motion. Motion carried.

Old Street Lights – Mr. Todd asked Mrs. Miller to look into putting our old street lights on “Munici-bid” or on e-bay.

NEW BUSINESS

Rodent and Insect Problem at Municipal Building – There was discussion about the spiders, insects and mice at the municipal building. Royal Pest Management provided an estimate for pest control with the initial treatment being \$150 and each quarterly treatment there after being \$120. Mrs. Bell said that she was in favor of doing the initial treatment but would like to see if future treatments can be done by township employees. Mrs. Miller noted that handling the pest control in house has not worked so far. Mr. Todd moved to do the initial treatment and re-evaluate the need for future treatments on a quarterly basis. Mrs. Bell seconded the motion. Motion carried.

Brandywine Conservancy Municipal Assistance Program – Mrs. Bell moved to decline the invitation to join the Brandywine Conservancy Municipal Assistance Program. Mr. Todd seconded the motion. Motion carried.

Meridian Bank Proposal – Mr. Todd moved to authorize the Secretary/Treasurer to begin moving the accounts to Meridian Bank. Mrs. Bell seconded the motion. Motion carried.

Transfer of funds – Mr. Todd moved to authorize the Secretary/Treasurer to transfer up to \$40,000 to cover bills and expenses that may arise before the next meeting. Mrs. Bell seconded the motion. Motion carried.

FINANCIAL REPORTS

Mr. Todd moved to accept the Treasurer’s Report for the period ending March 31, 2011 subject to audit. Mrs. Bell seconded the motion. Motion carried.

Mr. Todd moved to accept the Bills List for the period March 16 to April 19, 2011, subject to audit. Mrs. Bell seconded the motion. Motion carried.

Mr. Todd moved to accept the Reconciliation Report for the period ending March 31, 2011, subject to audit. Mrs. Bell seconded the motion. Motion carried.

PUBLIC COMMENT

There was no public comment.

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ADJOURNMENT

Mr. Todd moved to adjourn the meeting at 8:27 p.m. Mrs. Bell seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer