

WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
February 19, 2008

Chairman Gerald Cox called the meeting to order at 7:31 p.m. The pledge of allegiance was followed by a moment of silence.

The following were in attendance: Gerald Cox, David Ross, Eric Todd, Candace Miller, John S. Carnes, Jr., Marcella Peyre-Ferry, Patricia Vail, John Reynolds, and John Rogers.

COMMITTEE REPORTS – Committee reports are available from the Secretary.

APPROVAL OF MEETING MINUTES

Board of Supervisors' Meeting of January 15, 2008 – Mr. Cox moved to approve the minutes from the Board of Supervisors meeting dated January 15, 2008. Mr. Ross seconded the motion. Motion carried.

EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS

A Executive Session was held on January 15, 2008 to discuss the Recycling Ordinance with the Township Solicitor.

An Informational Meeting was held on February 1, 2008 to discuss the OASA Act 537 Regional Plan with representatives from Gilmore Associates.

An Executive Session to discuss personnel issues was held on February 15, 2008 with the Building Inspector.

An Informational Meeting with the Executive Director of the Oxford Area Sewer Authority was held on February 15, 2008.

An Informational Meeting with the Brandywine Conservancy was held on February 15, 2008 to further discuss the scope of work for the ordinance revision proposal.

AGENDA COMMENTS

Mr. John Rogers requested to discuss Kimble Road and future development along the private road.

Mrs. Pat Vail requested to comment when the Board addresses "Zoning Officer" under New Business.

OLD BUSINESS

2008 Bids – Mr. Cox noted that the bids were opened at the Workshop which was held on February 12, 2008. Mr. Todd moved to accept the bid from Martin Paving for RC-250 Road Oil. Mr. Ross seconded the motion. Motion carried unanimously. Mr. Todd moved to accept the bid from Martin Paving for Seal Coat in Place. Mr. Cox seconded the motion. Motion carried

unanimously. Mr. Todd moved to accept the bid from Alger Oil for vehicle and heating fuels. Mr. Ross seconded the motion. Motion carried unanimously. Mr. Todd moved to accept the bid from Independence Construction for aggregate (stone). Mr. Ross seconded the motion. Motion carried unanimously.

B. Vanderhoef Subdivision – Mr. Ross moved to accept the Vanderhoef Subdivision extension through June 2, 2008. Mr. Todd seconded the motion. Motion carried unanimously. Mr. Ross noted that the Planning Commission recommended approval of the sewage planning module, component 1 for the Vanderhoef Subdivision. Mr. Ross moved to approve the sewage planning module, component 1 for the Vanderhoef Subdivision. Mr. Todd seconded the motion. Motion carried unanimously.

Vision Partnership Program Scope of Work – Mr. Ross said that the proposal to contract with the Brandywine Conservancy related to the ordinance revisions for the village has been approved by Chester County. The Board expects to receive a formal contract by the March meeting.

NEW BUSINESS

Kimble Road – Mr. Rogers expressed concern about the condition of Kimble Road and the possibility of requiring future development along the road to enter into a road maintenance agreement. It was recommended that Mr. Rogers look at the current zoning ordinances and consult with a private attorney to see if anything can be done. Kimble Road is a private road and the Board can not take any action at this time.

Emergency Management Issues – Mr. John Reynolds told the Board about the Oxford Area Regional Emergency Management (OAREM) meeting that took place on January 24. One topic of discussion was asking each municipality to make an annual contribution. The next meeting will be March 27. The Peach Bottom drill will take place on April 23. A training session will be scheduled for April 7 or 8. Mr. Reynolds reminded the Board that planning efforts for Freedom Fest 2008 have begun. The meetings are scheduled to take place on April 10, May 15, and June 26 beginning at 6:30 p.m. at the park office.

Zoning Officer – Mr. Ross moved to accept the resignation of Martina Moore, with regret, and thanked her for 12 years of service to the Township. Mr. Cox seconded the motion. Motion carried unanimously. Mr. Cox said that the Township would like to purchase a plaque for Ms. Moore to be presented at the Planning Commission meeting on March 4. Mr. Ross moved to authorize the Secretary to place an advertisement to fill the vacancy left by Ms. Moore's resignation. Mr. Todd seconded the motion. Motion carried unanimously. Mrs. Vail expressed an interest in the position.

Penn's Grove Tote Bags – Mr. Cox moved not to accept the proposal to advertise on the Penn's Grove Tote Bags. Mr. Todd seconded the motion. Motion carried unanimously.

Conditional Use Hearing – Mr. Ross moved to set the Conditional Use Hearing for the Union Fire Company application for March 18 at 7:30 p.m. Mr. Todd seconded the motion. Motion carried unanimously. Mr. Ross moved to authorize the Solicitor to advertise the hearing as required by law. Mr. Todd seconded the motion. Motion carried unanimously. Mr. Ross moved

to waive the legal fees (\$105.12) for the Zoning Hearing Board hearing held on January 23. Mr. Todd seconded the motion. Motion carried unanimously.

Large Land Owner Open Meeting – Mr. Ross postponed this topic because the representative from the Brandywine Conservancy was not present to answer questions.

Dumpster Day – Mr. Ross moved to set April 18 and 19 as Dumpster Day, with collection fees for CFC and non-CFC items set at the same rate as last year. Mr. Cox seconded the motion. Motion carried unanimously.

Spring Clean-up Day – Mr. Ross moved to set Spring Clean-up Day as April 18 and to authorize the purchase of a bicycle for the give-a-way and refreshments for participants. Mr. Cox seconded the motion. Motion carried unanimously.

Spring Newsletter – Mr. Ross moved to authorize the Secretary to create and mail a newsletter in late March. Mr. Todd seconded the motion. Motion carried unanimously.

2007 Concise Report – Mr. Ross moved to authorize the Secretary to advertise the 2007 concise financial report after the annual audit. Mr. Todd seconded the motion. Motion carried unanimously.

CCATO – Mr. Ross moved to authorize the Secretary to pay the registration fee for Mr. Cox to attend the Chester County Association of Township Officials spring convention, and to pay any reasonable expenses allowed by the second class township code. Mr. Todd seconded the motion. Motion carried unanimously.

ALERT Software – Mr. Todd moved to purchase software for the Police Department. Mr. Cox seconded the motion. Motion carried unanimously.

FINANCIAL REPORTS

Mr. Ross made a motion to accept the Treasurer's report ending January 25, 2008 subject to audit. Mr. Todd seconded the motion. Motion carried unanimously.

Mr. Ross made a motion to accept the Bills List for January 16 to February 19, 2008, subject to audit. Mr. Todd seconded the motion. Motion carried unanimously.

Mr. Ross made a motion to accept the Reconciliation Report for the period ending January 25, 2008, subject to audit. Mr. Todd seconded the motion. Motion carried unanimously.

Mr. Ross moved to authorize the Treasurer to transfer up to \$15,000 from the PLGIT/Plus account to the General Fund to cover expenses, if needed. Mr. Todd seconded the motion. Motion carried unanimously.

PUBLIC COMMENT

OAREM – Mr. Reynolds asked if the township building would be available for future OAREM meetings. The Board said yes and requested that the OAREM committee provide a written request for the annual dues.

Large Land Owner Meeting – Mr. Ross moved to sponsor a large land owner meeting on March 27 at 7:00 p.m. to discuss the zoning ordinance revision and ordinance options, and to send letters to the large land owners. Mr. Todd seconded the motion. Motion carried unanimously.

ADJOURNMENT

Mr. Todd moved to adjourn the regular meeting at 8:43 p.m. Mr. Cox seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer