

**WEST NOTTINGHAM TOWNSHIP
Board of Supervisor's Meeting Minutes
February 15, 2011**

Chairman Eric Todd called the meeting to order at 7:32 p.m. The pledge of allegiance was followed by a moment of silence for the Rohrer family.

The following were in attendance: Eric Todd, Gerald Cox, Candace Miller, Cynthia King, Don McIvor, John Kinnaird, and Carolyn Sacks.

COMMITTEE REPORTS

Mr. Todd announced that the committee reports are available from the Secretary.

APPROVAL OF MEETING MINUTES

Board of Supervisors Meeting Minutes of January 18, 2011 – Mr. Cox moved to approve the minutes from the Board of Supervisors meeting of January 18, 2011. Mr. Todd seconded the motion. Motion carried.

Workshop Minutes of February 8, 2011 – Mr. Cox moved to approve the minutes from the workshop held on February 8, 2011. Mr. Todd seconded the motion. Motion carried.

EXECUTIVE SESSIONS/INFORMATIONAL MEETINGS

Mrs. Bell and Mr. Cox met with the Township Solicitor, Alan Novak, to discuss various issues on January 20, 2011.

The Supervisors met with Ed Lennex and Larry Bonham on January 20, 2011 to discuss the Act 537 plan and USDA loan.

AGENDA COMMENTS -- There were no comments or additions to the agenda.

OLD BUSINESS

Stone Bid Award – Mr. Cox moved to award the Stone bid to D.M. Stoltzfus, a division of Independence Construction Materials. Mr. Todd seconded the motion. Motion carried.

Fuel Bid Announcement – Mr. Todd moved to readvertise the Fuel bid to be opened and awarded on March 15 at 7:30 p.m. Mr. Cox seconded the motion. Motion carried.

Schagrin Zoning Hearing Application – Mrs. King reviewed the decision of the Schagrin conditional use hearing held in 2009 and described some of the current violations. She explained the variance request that will go before the Zoning Board on Wednesday, February 16. After much discussion the Board decided to send a representative to the hearing to testify. Mr. Todd moved to have the Solicitor write a letter stating that the Board is not opposed to the setback variance request, in general. Mr. Cox seconded the motion. Motion carried. Mr. Cox will attend the hearing to provide additional testimony regarding the conditions agreed to by the applicant at the conditional use hearing.

Traffic Signal Permit Plan Recommendations – Mr. Cox moved to forward the review letter from the Township Engineer to Heinrich and Klein and ask them to make the necessary changes to the traffic signal plan/permit. Mr. Todd seconded the motion. Motion carried.

Recreation Authority – Mr. Todd made a motion to move forward with joining the Recreation Authority, to have the Recreation Authority Solicitor handle any legal documentation, and to pay \$5,000 per year for 3-years to cover the seed money required of any joining municipality. Mr. Cox seconded the motion. Motion carried. Mr. Todd noted that two representatives would be appointed to sit on the Recreation Authority Board after the legal paperwork had been completed and the Township was officially recognized as a member.

OASA Representative Appointment – Mr. Cox moved to nominate Eric Todd as a representative to the OASA Board. Mr. Todd seconded the motion. Motion carried.

NEW BUSINESS

CCATO Spring Convention – Mr. Todd moved to authorize the Secretary to register those individuals interested in attending the CCATO spring convention and to pay the \$50 per person registration fee. Mr. Cox seconded the motion. Motion carried. Mr. Cox noted that he will be attending the convention.

Historical Commission – Mr. Cox moved to approve the Historical Commission's request to purchase two tickets to the Fulton Theatre in Lancaster for John Bradley as a thank you for the assistance he provided with the application of the historical marker for Rachel Parker. Mr. Todd seconded the motion. Motion carried.

Bridge Over Black Run Creek – Mr. Todd moved to authorize the Historical Commission to plan a special event for the grand opening of the bridge over Black Run Creek. Mr. Cox seconded the motion. Motion carried.

Uncollectable Taxes – Mr. Cox moved to authorize the removal of the tax liens for the tax parcels presented by the Chester County Tax Claim Bureau in their February 7, 2011 letter. Mr. Todd seconded the motion. Motion carried.

QuickBooks Payroll Subscription – Mr. Todd moved to authorize a debit of \$299 from the general fund account for the annual payroll subscription. Mr. Cox seconded the motion. Motion carried.

2010 Concise Financial Report – Mr. Todd moved to authorize the Secretary to advertise the 2010 concise financial report, when available. Mr. Cox seconded the motion. Motion carried.

Dumpster Day – Mr. Cox moved to hold Dumpster Day on April 9th and to set the fees for CFC items at \$10 each and non-CFC items \$5 each. Mr. Todd seconded the motion. Motion carried.

Spring Clean-up Day – Mr. Cox moved to hold Spring Clean-up Day on April 9th with a rain date of April 16th and to authorize the purchase of food, drinks, and a bicycle for the raffle. Mr. Todd seconded the motion. Motion carried.

Spring Newsletter – Mr. Cox moved to authorize the Secretary to create, print and mail the Spring Newsletter, with a target mailing date of April 1st. Mr. Todd seconded the motion. Motion carried.

Community Hero Nomination – Mr. Todd announced that Mrs. Margaret Ball nominated her neighbors Jose and Susan Reyes for the Community Hero Award. Mr. Todd moved to award the spring Community Hero Award to Jose and Susan Reyes. Mr. Cox seconded the motion. Motion carried. The secretary will invite Mr. and Mrs. Reyes to attend the March meeting to receive the certificate and an announcement will be put in the spring newsletter.

Transfer of funds – Mr. Todd moved to authorize the Secretary/Treasure to transfer up to \$40,000 to cover bills and expenses that may arise before the next meeting. Mr. Cox seconded the motion. Motion carried.

FINANCIAL REPORTS

Mr. Todd moved to accept the Treasurer's Report for the period ending January 31, 2011 subject to audit. Mr. Cox seconded the motion. Motion carried.

Mr. Todd moved to accept the Bills List for the period January 19 to February 15, 2011, subject to audit. Mr. Cox seconded the motion. Motion carried.

Mr. Todd moved to accept the Reconciliation Report for the period ending January 31, 2011, subject to audit. Mr. Cox seconded the motion. Motion carried.

PUBLIC COMMENT

Mr. Todd read a letter from Carolyn and Benjamin Sacks commending the Road Crew for their efforts in keeping the township roads clear during recent weather events.

Mr. Cox wanted to know where we stand with the Subdivision and Land Development Ordinance. Mrs. Miller said that the engineer is reviewing it and she will contact him to get a status.

Mr. Cox reported that was algae in the fuel tank of the backhoe. It has been fixed.

ADJOURNMENT

Mr. Cox moved to adjourn the meeting at 8:15 p.m. Mr. Todd seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller
Secretary/Treasurer