

**WEST NOTTINGHAM TOWNSHIP**  
**Board of Supervisors' Workshop Minutes**  
**February 8, 2011**

**The following were in attendance:** Eric Todd, Gerald Cox, Tiffany Bell, Candace Miller, Cynthia King, Eugene Twardowski, Steve Reeves, Randy Teel, Percy Reynolds, Ron Kepler, Larry Bonham, Blair Fleishman, Carolyn Sacks, Patrick Hughes, and David Bell.

The business portion of the workshop was called to order by Chairman Eric Todd at 7:00 p.m.

**BUSINESS**

**Bid Opening** – Mr. Todd asked the Secretary to open the bids. Mrs. Miller announced that no bids were received for Fuels. Two bids were received for stone:

<b>BIDDER'S NAME</b>	<b>LOWEST BID</b>	<b>MATERIALS</b>	<b>TOTAL</b>
Penn/MD Materials		Stone	\$18,297.00
D.M. Stoltzfus	X	Stone	\$17,577.50

It was announced that bids would be awarded at the regular meeting on February 15, 2011 at 7:30 p.m.

**1N Bank Documents** – Mr. Todd moved to sign the cash management agreement and ACH documents from 1N Bank. Mr. Cox seconded the motion. Motion carried unanimously. Mr. Todd moved to authorize the Secretary to sign the documents that need to be changed. Mrs. Bell seconded the motion. Motion carried unanimously.

**Resolution 3-2011, USDA Loan Guarantee** – Mr. Twardowski received a letter from the Oxford Area Sewer Authority (OASA) solicitor responding to questions submitted by him on behalf of the Board of Supervisors. The resolution sets the annual guarantee for the township at \$164,786.40 or 12%. The 12% was based on the number of EDUs requested in the township's needs analysis. Mr. Hughes wanted to know if the township was getting something in return for the guarantee; for example, EDUs for the guarantee. Mr. Twardowski explained that the OASA policy is first come first serve. If the township wants to buy EDUs to sell or use them later, they can. He added that none of the municipalities get a guarantee of EDUs. Mr. Reynolds stated that all the municipalities need to work with developers to make sure that the pipes the run are large enough to handle the sewage that might be tied in along the line. Mrs. Bell said that she has asked lots of questions, done her own research and listened. As a supervisor, it is the Board's job to provide for the health, safety and welfare of the residents. Although she said she thinks 12% is high, it is based on the EDUs requested by the township. She went on to say that the OASA doesn't need us but we need them. Mr. Todd added that on July 29, 1991, the Board of Supervisors entered into a cooperation agreement with the OASA which stated that the township agreed to back the OASA in finding funding. Mr. Reeves said that it was important to for the township to stay involved and for the Board to understand the ramifications if they decide to get out of the OASA. He added that if the township doesn't guarantee to 12% and we get out of the OASA, then we would be non-compliant with the DEP and would spend well more than 12% to get our own plant or find capacity. Being part of the OASA allows us to stay complaint with state regulations. Mr. Cox read from the letter from the OASA solicitor and stated that there are still unanswered questions and a lot he doesn't understand. Mr. Todd moved to adopt Resolution 3-2011 guaranteeing the USDA loan for

the Oxford Area Sewer Authority. Mrs. Bell seconded the motion. Mr. Todd and Mrs. Bell voted in favor of the motion. Mr. Cox voted against the motion. Motion carried.

**PUBLIC COMMENT**

Mr. Reeves told Mr. Todd and Mrs. Bell that they did the right thing and they should continue to work with the OASA.

Mr. Reynolds stated that he had been elected Chairman for the OASA Board and it is his desire to work closely with the municipalities and keep them in the loop.

Mr. Todd said that the township signed the cooperation agreement and it is up to the Board to do just that, cooperate with the OASA.

Mr. Kepler agreed that the municipalities should work together and move forward. He told the Board about an on-going sewage problem in Lincoln University and how they were able to obtain a grant for \$880,000 to put in the lines and collection stations for 60 homes. To date 35 homes have hooked up to the line and the other 25 homes will hook up eventually. Lower Oxford Township hopes to turn things over to the OASA in the future. The hook up fee to tie into the line was \$2,000 which went toward the engineering costs of the project. To make it affordable for residents, the township is giving them two years, interest free, to pay.

**ADJOURNMENT**

Mrs. Bell moved to adjourn the business portion of the workshop at 8:26 p.m. Mr. Todd seconded the motion. Motion carried.

Respectfully Submitted,

Candace Miller  
Secretary/Treasurer